

Part-time and Overload Contract Payment Schedule

- Contracts must be in the Payroll Office per the schedule provided in the University's Manual of Administrative Policies and Procedures.
- Direct deposit bank information is mandatory.
- Reviewing your Personal Tax Credit Forms is recommended but is optional.

Session Dates	Pay Date
September 7 to December 21, 2022 (Paid in 8 equal instalments)	22 September
	06 October
	20 October
	03 November
	17 November
	01 December
	15 December
	29 December

Session Dates	Pay Date
January 9 to April 21, 2023 (Paid in 8 equal instalments)	12 January
	26 January
	9 February
	23 February
	9 March
	23 March
	06 April
	20 April

Session Dates	Pay Date	Percentage Paid (7 week courses)	Percentage Paid (3 1/2 week courses)
May 8 to June 24 2023	May 18	25 %	TBD
	June 1	25 %	TBD
	June 15	25 %	TBD
	June 29	25 %	TBD

Session Dates	Pay Date	Percentage Paid (7 week courses)	Percentage Paid (3 1/2 week courses)
July 5 to August 22 2023	July 13	25 %	TBD
	July 27	25 %	TBD
	Aug 10	25 %	TBD
	Aug 24	25 %	TBD

Stipends for courses that fall out of the traditional schedule will be adjusted accordingly.