

**PhD in Applied Science  
Doctoral Research Internship (APSC 7620) Proposal**

**Information for Students & Faculty**

- Two forms must be completed: a proposal, submitted before the internship starts, and a report, submitted when the internship is complete.
- The attached Proposal Form must be completed and **submitted at least two months before the Internship starts.**
- The Report Form must be completed and **submitted within one month of completing the Internship.**
- Completed forms (Proposal Form and Report Form) should be email to [keith.bain@smu.ca](mailto:keith.bain@smu.ca). Electronic signatures are fine.

**Internship Overview**

- PhD students must complete a Research Internship at least four months long, during which they work at a different research institution (somewhere other than at Saint Mary's). The research institution may be governmental, non-governmental, industrial (private sector), or a lab at another university.
- The intent of the Internship is to have the student gain additional experience in research techniques or applications and benefit from expertise not available locally.
- Examples of potential internships include:
  - The student travels to the research lab of another scientist at a different university in order to learn new techniques, interact with new colleagues, and generally expand their knowledge of their own or another field.
  - The student undertakes a paid or unpaid internship with a company involved with research and development in the student's field. The student could learn new techniques, actively conduct research supervised by the company, or become involved with the transfer of knowledge to the company.
  - The student volunteers with a non-governmental organization (NGO) to transfer their own research results to the organization, to aid in

communicating scientific content to the audience of the NGOs, or conduct new research directly related to the interests of the NGO.

- The Supervisor and Supervisory Committee are expected to help the student find and fund an appropriate internship.
- During the Internship, students should spend at least 50% of their time working at the place of the Internship.
- Should an appropriate internship be unavailable for a particular student, the student will have to complete a technology transfer study based on his/her research and present it to the Supervisory Committee augmented by one member from the Sobey School of Business or the Industrial Liaison Office.



**PhD in Applied Science  
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**Part I: Student Information**

<b>Student Name:</b>		<b>A#:</b>	
<b>Program Start Date:</b>			
<b>Thesis Title:</b>			

<b>Completed Degree Components</b>		
<b>Course</b>	<b>Semester</b>	<b>Grade</b>
APSC 7600: Graduate Seminar		
APSC 7610: Research App. & Knowledge Trans.		
APSC 7620: Research Internship		
APSC 7602: Doctoral Research Proposal		
APSC 7603: Qualifying Examination		

**Part II: Details of Proposed Internship**

<b>Location:</b>			
<b>Start Date:</b>		<b>End Date:</b>	
<b>Supervisor:</b>		<b>Title:</b>	
<b>Phone:</b>		<b>Email:</b>	

**Describe the work that will be undertaken during the proposed internship:**

**Have you consulted with the OICE about IP issues?      Yes      No**

**How will the proposed internship provide a learning experience not available at SMU?**

**What specific learning objectives do you plan to achieve during the proposed internship?**

**Part III: Signatures**

<b>Supervisory Committee Approval</b>			
	<b>Name</b>	<b>Affiliation</b>	<b>Signature</b>
Proposed Internship Supervisor			
Supervisor			
Committee Member			
Committee Member			

<b>Student Signature:</b>	<b>Date:</b>
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<b>Program Coordinator Signature:</b>	<b>Date:</b>
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Email completed form to [keith.bain@smu.ca](mailto:keith.bain@smu.ca), or submit hard copy to Keith in the Dean of Science Office