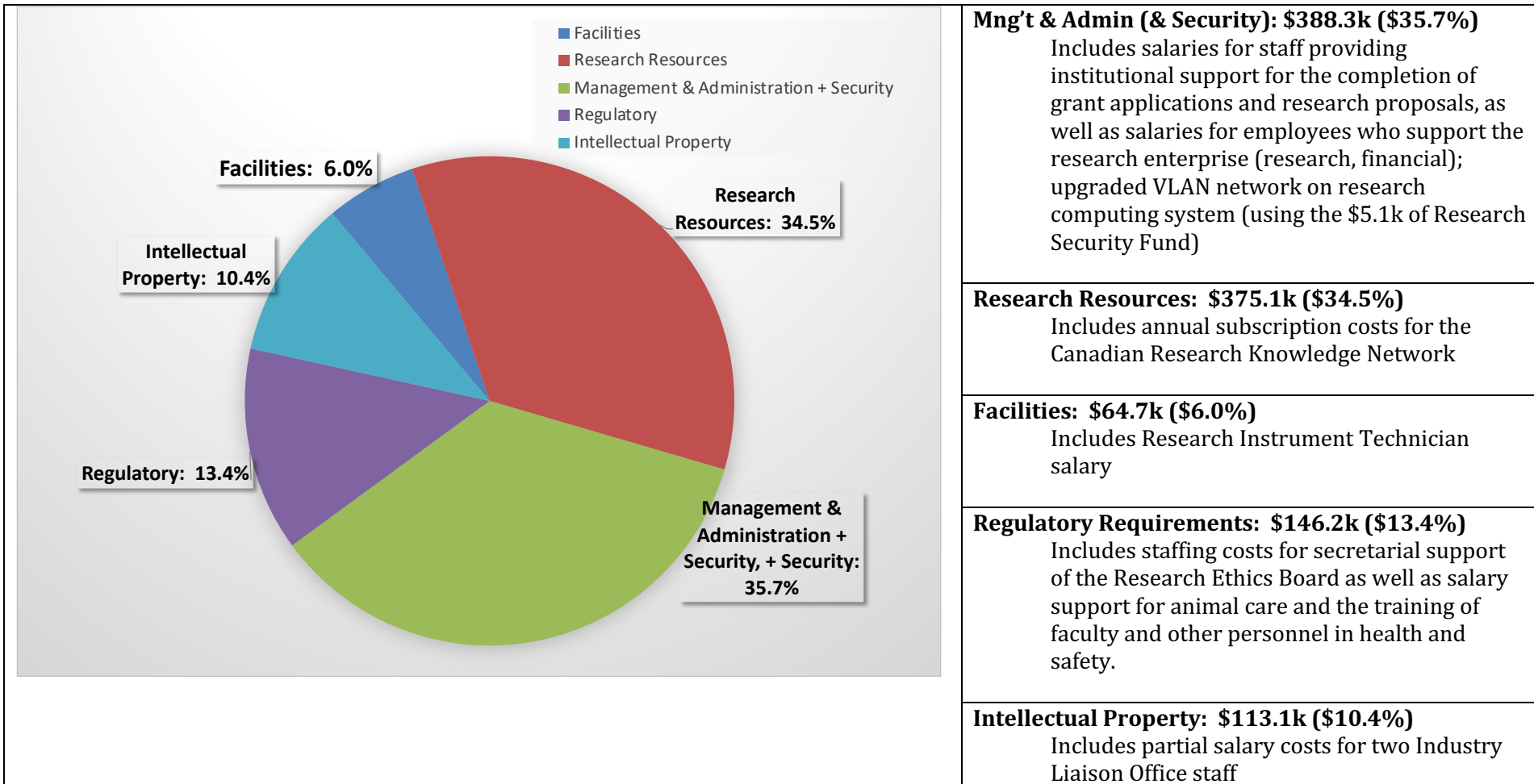


Saint Mary's University
Research Support Fund + Research Security Fund
2023-24: \$1082.3k + \$5.1k



Mng't & Admin (& Security): \$388.3k (\$35.7%)
 Includes salaries for staff providing institutional support for the completion of grant applications and research proposals, as well as salaries for employees who support the research enterprise (research, financial); upgraded VLAN network on research computing system (using the \$5.1k of Research Security Fund)

Research Resources: \$375.1k (\$34.5%)
 Includes annual subscription costs for the Canadian Research Knowledge Network

Facilities: \$64.7k (\$6.0%)
 Includes Research Instrument Technician salary

Regulatory Requirements: \$146.2k (\$13.4%)
 Includes staffing costs for secretarial support of the Research Ethics Board as well as salary support for animal care and the training of faculty and other personnel in health and safety.

Intellectual Property: \$113.1k (\$10.4%)
 Includes partial salary costs for two Industry Liaison Office staff

Eligible expenditure category	Institutional performance objective	Indicator	Output	Outcomes reported at year-end 2023-24
<p>1. Management and administration of an institution's research enterprise - Including research security activity</p>	<p>Maintain the human resources in support of the research enterprise, And support research security initiatives</p>	<p>Number of fulltime equivalent positions supported by the Research Support Fund in FY 2023-24</p>	<p>Portion of Research Support Fund grant invested in support and administration of the research enterprise</p>	<p>The RSF grant at Saint Mary's in 2023-24 helped support the salaries and benefits of support staff and administrators of the research enterprise at the University. Such positions include:</p> <ul style="list-style-type: none"> 50.0% Dean of Faculty of Graduate Studies & Research 50.0% Assistant to the Dean 100.0% Research Grants Officer 50.0% of Two (2) Graduate Studies Officers 100.0% Research & Grants, Acc't - Financial Services (#1) 50.0% Research & Grants, Acc't - Financial Services (#2) 10.0% Research & Grants, Acc't - Financial Services (#3) 50.0% (of additional faculty stipend) Assoc Dean FGSR 50.0% CLARI Network Manager 10.0% Diversity and Inclusion Advisor 100.0% Gorsebrook Research Institute Manager 10.0% Chief Information Officer (related to security) <p>The total cost of the human resource allocations to support research was well over \$800k. Over \$383k of our RSF grant was used to support these positions (combined with the small \$5k for research security support, this was 35.7% of the RSF). This is a similar amount and proportion of our RSF award over the previous year. The top few positions indicated above make up the "core" of our administrative support for the research enterprise at Saint Mary's. Virtually all of the research grants/contracts applications as well as post-award administration are administered by this group.</p>

Eligible expenditure category	Institutional performance objective	Indicator	Output	Outcomes reported at year-end 2023-24
2. Research Resources	Maintain acquisition of library holdings through the Canadian Research Knowledge Network (CRKN) facilitated license agreements	Number of library holdings accessible through CRKN facilitated license agreements in FY 2023-24	Portion of RSF grant invested in CRKN facilitated license agreements	<p>In 2023-24, a proportionally similar amount from our RSF Grant went to support Research Resources (34.5%) compared to the previous years. These funds were spent to help fund expenses associated with our partnership within the Canadian Research Knowledge Network (CRKN).</p> <p>This increased access to the scholarly literature is helping to increase the research activity at Saint Mary's. The number of holdings has not changed substantially in the last 6 years.</p>

Eligible expenditure category	Institutional performance objective	Indicator	Output	Outcomes reported at year-end 2023-24
3. Regulatory requirements and accreditation	Maintain the human resources involved in regulatory requirements of the research enterprise	Number of fulltime equivalent positions supported by the RSF in FY 2023-24	Portion of RSF grant invested in Regulatory requirements of the research enterprise	<p>The RSF grant at Saint Mary's in 2023-24 helped support the salaries and benefits of support staff associated with regulatory requirements of the research enterprise at the University. Such positions include:</p> <ul style="list-style-type: none"> 100.0% Research Ethics Board Officer 10.0% Occupational Health & Safety Officer 50.0% Science Safety Technician 100.0% Animal Care Coordinator & Animal Facility Mgr <p>The total costs of these positions (together with 100% of the cost the Vet supporting our Animal Care Committee and a portion - 10% - of the faculty member's salary who serves as Animal Care Committee Chair) was approximately \$166k. \$146.2k of our RSF grant, or 13.4% of the total award, was used to support these positions.</p> <p>The OH&S Office as well as the University's OH&S Committee on which the OH&S Officer serves, is highly involved in the oversight and promotion of safety in research-related activities on and off campus. The Officer also sits on the Faculty of Science's Safety Committee. The OH&S Officer and Committee are required under the Nova Scotia Occupational Health and Safety Act. The RSF grant is used to support the salary and benefits of REB Officer position. The REB Office is currently handling over 1200 applications (including new submission, and post-approval modification, update and closure applications) per year.</p>

Eligible expenditure category	Institutional performance objective	Indicator	Output	Outcomes reported at year-end 2023-24
4. Facilities	Maintain the research facilities and equipment in support of the research enterprise	Renovations or additions to research infrastructure and equipment	Portion of RSF grant invested in research facilities and equipment of the research enterprise	<p>Our tracked expenses for research facilities for 2023-24 was just over \$1.M for aspects of Operating Costs (\$1.12M) - costs include custodial, security, maintenance, utilities, and leasing costs; and costs for capital planning associated with research spaces and research equipment, and insurance on research spaces. The purchase of materials used in operating research equipment and technical support for laboratories, offices and other facilities.</p> <p>We used \$64.7k of the RSF to help meet these costs, which represents 6.0% of the total award, predominantly to help support the technical support positions for laboratories.</p>
5. Intellectual Property	Maintain the Office of Innovation and Community Engagement (OICE) responsible for collaborative agreements, partnerships, IP, contracts, knowledge and technology transfer	Maintain staff levels in support of intellectual property	Portion of RSF grant invested in intellectual property of the research enterprise	<p>Roughly \$113k was directed towards helping support the salary and benefits of the positions in the Office of Innovation and Community Engagement (OICE) - approximately 34% of the Director's compensation, 34% of the Industry Liaison Officer's compensation and 50% of the Research Office Assistant's compensation. We used \$113.0k of the RSF to help meet these costs (representing 10.4% of the total RSF award) – these RSF funds are critical in the mix of funding sources to support the OICE. Our OICE is part of the Springboard Atlantic Inc commercialization network. This network has 14 Atlantic Universities and five Community Colleges as members and its mandate is to support the commercialization of post-secondary research in Atlantic Canada.</p>