

# WORKING WITH INTERPRETERS TIP SHEET

## FOR DEFENSE STUDENTS

Are you giving a defense? Will ASL-English interpreters be present? Then this tip sheet is for you.

### TOP TIPS

1. Be prepared to provide materials, in coordination with your supervisor, to the interpreting team so they can adequately prepare for specific content. Materials such as:
  - a. Thesis,
  - b. Presentation slides (PowerPoint, etc.),
  - c. Visual and audio materials if using (videos, YouTube clips, voice-over recordings, etc.). *Please check if closed captions are available for visual materials and if not, inform the interpreters.*
2. The interpreting team may request a brief meeting with you in advance of your defense date to review your project and research to clarify specific concepts and content in order to best prepare to interpret your defense.
3. The interpreting team will set-up near the speaker (you) and / or projector screen. Due to the visual nature of ASL, sight lines to the interpreter(s) are important.
4. The interpreters will switch who is actively working approximately every 15-20 minutes. Try to ignore the interpreters when this occurs.
5. Please look and speak directly to Deaf person in the first person and do not ask the interpreter to “tell him/her, ask him/her, etc.” Similarly the interpretation into English you hear will also be in the first person.
6. You do not need to slow down your speech or break it into chunks; just speak normally. The interpreters are trained to interpret between two different languages distinct in their grammar and modality. This process does however take a brief processing time in order to simultaneously interpret the conversation. This means there will be short pauses during the conversation and in between speakers’ comments.
7. Interpreters will not participate in the conversation taking place. Please do not directly engage the interpreter(s) while they are working. If you have comments, questions, or feedback for the interpreter(s) please wait until the defense is finished and then bring it to their attention. Interpreters are open to having debriefing discussions.

For more detailed information, please check out the SMU [Deaf Academics & Interpreters](#) webpages, specifically the [Work with an Interpreter section](#).

*If you have any questions or concerns, please do not hesitate to contact the SMU Faculty of Science staff interpreter, Ashley Campbell at:*

[ashley.n.campbell@smu.ca](mailto:ashley.n.campbell@smu.ca) or 902-496-8761